

# Title IX Compliance Checklist

Questions	YES	NO
<b>Title IX Coordinator</b>		
Did the school identify the Title IX Coordinator and provide contact information?		
<b>The Sexual Harassment and Discrimination Policy</b>		
Does the school have a sexual harassment and discrimination policy?		
Are "sexual harassment" and "sexual discrimination" defined?		
Are gender-based harassment and discrimination prohibited?		
Are harassment and discrimination based on gender identity prohibited?		
Are there written procedures for reporting sexual harassment and discrimination?		
Are there written procedures for investigating sexual harassment and discrimination complaints?		
Are there written timeframes for completing an investigation?		
Is the right to file a complaint with the Office for Civil Rights made clear?		
Is Title IX referenced?		
Are students trained on the sexual harassment and discrimination policy?		
Are penalties for sexual harassment and discrimination clearly defined?		
Is the policy a strict "no tolerance" policy?		
Is retaliation against a student for reporting sexual harassment or discrimination strictly prohibited?		
Are penalties for retaliation clearly defined?		
Is the policy clear and easy to understand?		
<b>Sexual Harassment and Discrimination Policy Training</b>		
Are teachers and administrators trained on the policy?		
Are teachers and administrators trained on Title IX responsibilities?		
Do the teachers and administrators receive regular training on Title IX and the policy?		
Are teachers and administrators provided with training on sexual assault?		
Are teachers and administrators provided with training on gender identity and other gender related issues?		
<b>Title IX Data and Compliance</b>		
Did the school provide data regarding the number of sexual harassment and discrimination complaints filed each year?		
Did the school provide data regarding the number of complaints regarding unwelcome sexual contact filed each year?		
Did the school provide data regarding the number of assault complaints filed each year?		
Does the school have a process for reviewing its policies to discover and remedy systemic problems of sexual harassment and discrimination?		
Does the school identify counseling resources available for victims of unwelcome sexual contact?		